

Minutes Board of Directors
Friends of the Brazoria Wildlife Refuges
9/29/14 (**Draft from 12/16/14 board meeting**)

Minutes by Mickey Dufilho

Meeting called to order by Ed Barrios, President, at 2:00 PM, Headquarters, Mid-Coast NWR

Attendees:

- Board Members: Ed Barrios, Mickey Dufilho, Phil Huxford, Ron Bisbee, Jeanne Manry, Marty Cornell and Dick Schaffhausen
- Refuge Staff : Jennifer Sanchez and Tom Schneider

Minutes – Mickey Dufilho

- Minutes from the Friends board meeting of 7/2/14 were reviewed and corrected. Motion to accept minutes as corrected was made by Marty and seconded by Ron. Motion passed. The approved minutes are archived on our Friends website.
- Action Register was reviewed and updated. See attached action register.

Refuge Update – Jennifer Sanchez

- Closed on Yellerman Holdings – 100 acres
- 19 acres in Gale Estates was put in a conservation easement – This is Carolyn May-Monet property
- Freeport LNG purchased 500 acres. The southern end is going to be donated to USFWS – it is the headwaters of a slough.
- Phillips 66 as part of a mitigation effort will conserve some property outside of the slop bowl. It will held by another conservation entity.
- Shane Kassen has accepted a position as Project Leader at Salt Plains Wildlife Refuge in Oklahoma and will be leaving by Nov. 1.
- The EE position will be full time for 9 months. It is open to all Government Employees until Friday Oct. 3. The requirement is a Bachelor Degree in Biology and 5 years of experience.
- The boundaries of Alligator Marsh have been altered for waterfowl hunting. It is open for hunting from dawn to 12:00 PM.
- Hudson Woods does not have water in the Oxbow lakes. Not sure why those lakes have not filled with the rainfall.
- There is a possibility of doing some prairie seed and plant collecting and having a workday to plant the refuge prairies.

Financial Report – Jeanne Manry

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|---|-------------|
| Migration Celebration 2014 Income | \$18,259.85 |
| Migration Celebration 2014 Expense | \$17,664.80 |
| Difference | \$ 595.05 |
| Donations Migration Celebration & Birds of Prey | \$ 792.31 |

| | | |
|----------------------------------|---------------------|------------------------------|
| Birds of Prey Income (Donations) | \$ 12,545.00 | (\$500 from TMCNWRC pending) |
| Birds of Prey Expense | 15,072.00 | |
| Difference | \$ 2,527.00- | |
| Turtle Patrol Final Spending | \$ 4,535.00 | |

- Grant Spending and Amount Available- **See Financial Report as Attachment A**
- Have notification from Amazonsmile that they can transfer donations to us when people select Amazonsmile when buying on Amazon. We need to promote this to people.
- Have check for membership. Giving Richard her info.
- Audit Review- Teresa Cox and assistant, Nina are in Hawaii this week for a seminar. They need copy of Quicken software. We'll have them download it and charge it to us when they return.
- Please send any information/emails concerning the Friends business to my Friends email address **manry@refugefriends.org**
- The Friends has always required a Request for Payment along with the invoice of information confirming expense. Have changed form so please use new one. It's posted on the Friends website at <http://tinturl.com/FOBWR-RFP>.

Migration Celebration – Income/Expense for Migration Celebration 2013/2014

| Category | 1/1/2013 – 12/31/13 | 1/1/14 – 9/26/14 | Overall – Total |
|--|---------------------|------------------|------------------|
| INCOME | | | |
| Migration Celebration In | 21,777.17* | 18,259.85 | 40,037.02 |
| Migration Celebration In – Birds of Prey | 13,055.00 | 12,545.00 | 25,600.00 |
| TOTAL INCOME | 34,832.17 | 31,597.16 | 66,429.33 |
| EXPENSES | | | |
| Birds of Prey | 14,239.90 | 15,072.00 | 29,311.90 |
| Migration Celebration out | 15,078.02 | 17,664.80 | 32,742.82 |
| TOTAL EXPENSES | 29,317.92 | 32,736.80 | 62,054.72 |
| OVERALL TOTAL | 5,514.25 | -1,139.64 | 4,374.61 |

* It is noted that there is no record of photo contest money for MC13 in our financial records; it should have been \$450 (180 entrants at \$2.50 each). Also we have not be able to find in our books \$250 matches from Merrill Lynch for either MC13 or MC14.

Grant Report - Mary Cornell

- Marty gave a brief update on his presentation on grant writing at the Region 2 Friends Meeting at Bosque de Apache.
- Marty is preparing a report for the second Houston Endowment Grant 20130915
- Houston Initiative Update
 - Gardens – Landscape designs are complete on East End Plot along with irrigation plan. The design for the East End was \$2000.00.
 - 10/15/14 – Meeting on Hardscapes
 - 11/12/14 – Dedication and planting. May have 50 – 80 youth from Furr High School.
- Ed Barrios gave a brief report on the Region 2 Peer to Peer Workshop
 - Friends Insurance
 - Ed reported on the issues of a State Wide Umbrella Policy. He suggested we need to move ahead with a policy for our friends group while we are waiting for a State wide policy. He also is looked a new event policy.

General Friends Meeting 2:00 on Oct. 12, 2014 – Hudson Woods

Mike Lange will give a tour of the New Property.

E-mail Voting

8/21/14 – Motion made by Ed Barrios to hired Joe Lange for an additional two weeks to complete the video project at \$20.00/hour up to \$1600.00. Mickey seconded the motion. Vote was a unanimous yes to hire him for two weeks. Motion Passed

Attachments: Financial Report

A – Financial Report

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|--|--------------------|----------------------|---------------------|-------------------------|
| FOBWR FINANCIAL STATEMENT | | | | |
| Updated: September 29, 2014 | | | | |
| ACCOUNT BALANCE | - | | | \$379,197.33 |
| - | - | | | |
| GRANT No. & Name | Grantor | Total Awarded | Amount Spent | Amount Available |
| Funded Grants & Allocated Funds | | | | |
| 20080201 Deerslayer Program | Fines | \$3,825.00 | \$3,674.89 | \$150.11 |
| McGovern Brazoria Refuge Allocated | Katherine McGovern | \$72,000.00 | \$38,182.30 | \$33,457.70 |
| McGovern San Bernard Refuge Allocated | Katherine McGovern | \$57,000.00 | \$6,055.02 | \$50,944.98 |

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|---|-------------------------------|--------------|--------------|---------------------|
| 20070803 Revolving Reimbursement, Houston Endowment | Houston Endowment | n/a | | \$20,000.00 |
| 20100622 Dow Woods Pavilion | Challenge Cost Share USFWS | \$69,525.00 | \$63,729.10 | \$5,795.90 |
| 20130409 Bastrop Bayou Crossing | USFWS | \$70,000.00 | \$70,000.00 | \$0.00 |
| 20130919 Poole Tract Land Acquisition | Trull Foundation | \$10,000.00 | \$0.00 | \$10,000.00 |
| 20130927 Land Acquisition Discovery #2 | Houston Endowment | \$300,000.00 | \$103,136.78 | \$196,863.22 |
| 20140403 L.E. Restitution | Federal Court Fines | \$385.00 | \$0.00 | \$385.00 |
| | | | | |
| TOTAL ALLOCATED FUNDS | | | | \$317,596.91 |
| **\$23,100 of the San Bernard McGovern funds has been allocated by the Board to projects that develop the Dow Woods Unit. | | | | |
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| Reimbursable Grants | | | | |
| USFWS Discovery Center Challenge Cost Share | USFWS | \$50,000.00 | \$37,826.57 | \$12,173.43 |
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| 2014 Turtle Patrol Expenses as of 6/26/2014 | FOBWR | | \$3,745.00 | |
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| NON ALLOCATED FUNDS | | | | \$61,600.42 |
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| TOTAL OF GRANTS & FUNDS | | | | \$379,197.33 |