

Minutes Board of Directors
Friends of the Brazoria Wildlife Refuges
2/7/16 Draft

Minutes by Mickey Dufilho

Meeting called to order by Ed Barrios, President, at 12:00 PM, Discovery Center

Attendees:

- Board Members present: Ed Barrios, Mickey Dufilho, Phil Huxford, David Plunkett, Torry Tvedt, Marty Cornell, Neal McLain, Ron Bisbee, Dick Schaffhausen
- Board Members Absent: Jeanne Manry, Tom Morris.
- Refuge Staff: Jennifer Sanchez
- Guest: Krissy Plunkett

Minutes – Mickey Dufilho

- Minutes from 12/4/15 were reviewed. Motion to accept minutes was made by Ron and seconded by Phil. Motion passed unanimously
- Reviewed Action Register – **See Attachment A**

Financial Update – Ed Barrios – Attachment B

- Jeanne submitted the financial report for year end 12/31/15 by email and was reviewed by the board.
- Discussion included researching to see if the \$10,000 from the Trull Foundation could be used for other properties since the Poole Track is on hold due to some back taxes. Marty will get with Tom Smith to see if we can shift the money to other projects.
- Marty moved to approve the year end financials. Second by Ron. Motion passed unanimously.

Refuge Update – Jennifer Sanchez

- Refuge partnered with GCA and Galveston Bay Foundation to put Rock Rip Rap in west Bay.
- Public use audit. The Refuge wants to replace Jennifer Brown and in order to do that will undergo a public use audit on Feb. 8 – 12.
- Pipeline Project in Brazoria Wildlife Refuge update. 12-inch ethane line is being laid. As part of his personal contract with the TMCNWRC, Ron Bisbee will oversee Troy Construction as they lay pipe from 20014 to Austin Bayou.
- Praxair wants to lay a hydrogen and nitrogen pipeline in pipeline corridor. Notice will be posted in the Federal Register. Mitigation will run about \$2 million. **(I am not sure of that number)**
- Students will come from Wisconsin for two weeks to build trail and observation deck across from Headquarters office.
- Invasive species project list was submitted for \$100,000 to control invasive species on the refuge. Crew from ACE will be here for 4 weeks to treat Chinese Tallow. Other areas to be treated are cattails on Otter Slough, mesquite in Sargent area, and Huisache on 306. Also looking at invasives in Eagle Nest Lake area.
- A family is interested in selling about 400 acres on CR2918 which is adjacent to the refuge.

Migration Celebration

- Marty gave out ticket packets for Migration Celebration dinner along with a list of previous attendees to use as contacts.
- David moved to accept the Migration Celebration spending plan of \$22,000. Motion seconded by Ron. Motion passed unanimously.

- Phil moved to accept the Birds of Prey spending plan of \$25,000. Motion was seconded by Mickey. Motion passed unanimously.
- Dick has done some publicity in the newspaper and will do a press release on the photo contest.

Nominations to the board

- David will contact Kim Richardson about the possibility of her coming onto the board.
- Ron will talk to Jim Clim about becoming a board member. He is an accountant.

Email Votes from 12/7/15 board meeting

- None

Adjourn: 2:01 PM

Attachment A

Friends of Brazoria Wildlife Refuge Board Action Register Updated 2/7/16				
Action Item	Who?	Due Date?	Status	Comments
Internal Audit - Mickey and Jeanne	Mickey and Jeanne	1-Apr-16	Deferred to 2016	Still looking for auditor - Mickey will ask her CPA firm
Partnership Agreement - reconcile agreement and send draft	Ed Barrios	31-Mar-16	On Going	Dec 15 messages sent by EB to DM for update.
Movie on BNWR, highlighting EE opportunities	Tom Schneider	31-Jan-16	On Going	Needs closing caption, credits and titles
Spec out Rollup shutters for Cross Trails shelters	Marty Cornell	31-Mar-16	On Hold	Looking for a supplier 3 shelters/ 2 sides each- No progress since Sept meeting. Action tabled until a later date
Develop a New Outdoor Environmental Education Display for our canopy	David/Tom	15-May-15	On Going	See on Heritage Day if we need to work on this. Flip book with pictures
Design Podium for Discovery Center	Ron Bisbee/Dick	4/31/16	On Going	Original builder moved, looking for others.
Activate new website	Ed	TBD	On hold	David will check with Krissy on this item
Draft a revision of the Bylaws to add restrictions to discretionary spending by	Ed Barrios	2-Feb-16	On Going	Bring in conflict of interest wording

board members, adding timing limitations				
Need new projecting microscope for DEEP	Ed	4/1/2016		Ed will spec out a projecting microscope with an HDMI outlet
Check to see if the Trull Foundation \$10,000 can be used for another property	Marty Cornell			Marty will get with Tom Smith to see if money can be shifted to other projects
Approach Kim Richardson about becoming a board member	David			Kim is a retired lawyer
Approach Jim Clim about becoming a board member	Ron			Jim is an accountant

Attachment B – Financial

FOBWR FINANCIAL STATEMENT				
December 4, 2015 Board Meeting				
ACCOUNT BALANCE	-			\$279,224.36
-	-			
GRANT No. & Name	Grantor	Total Awarded	Amount Spent	Amt Available
Funded Grants & Allocated Funds				
20131230 McGovern Brazoria Refuge	Kathrine McGovern	\$97,000.00	\$44,057.30	\$52,942.70
20131220 McGovern San Bernard Refuge	Kathrine McGovern	\$67,000.00	\$7,255.02	\$59,744.98
20070803 Revolving Reimbursement, base acct	Houston Endowment	n/a	n/a	\$20,000.00
20130919 Poole Track Land Acquisition	Trull Foundation	\$10,000.00	\$0.00	\$10,000.00
20130927 Land Acquisition Discovery #2	Houston Endowment	\$300,000.00	\$291,171.67	\$8,828.33
TOTAL ALLOCATED FUNDS				\$151,516.01
REIMBURSABLE GRANTS	Grantor/Amount	Amt. Received	Amount Spent	Amt Available
20140901 Houston Urban Nature Garden	USFWS- \$18,000.	\$18,000.00	\$13,411.91	\$4,588.09

FOBWR PROJECTS		Allocated	Spent	Balance
46400 Birds of Prey	FOBWR	\$12,320.00	\$8,454.17	\$3,865.83
760300 Jr. Naturalist Program	FOBWR	\$1,500.00	\$1,000.00	\$500.00
FOBWR ANTICIPATED GRANTS/PROJECTS				
Repair & Expand Bobcat Woods Trail	FOBWR	\$54,000.00	\$0.00	\$54,000.00
TOTAL GRANTS & SPECIAL PROJECTS				\$214,469.93
NON ALLOCATED FUNDS				
20140403 Law Enforcement Restitution	Federal Court Fines	\$1,735.11	\$0.00	\$1,735.11
Non Allocated Funds				\$63,019.32
TOTAL NON ALLOCATED FUNDS				\$64,754.43
TOTAL OF GRANTS & NON ALLOCATED FUNDS				\$279,224.36