

GRANT PROGRAM

North American Wetlands Conservation Act

PROJECT INFORMATION

Project Title: **GCJV Mottled Duck Conservation Plan-IV**
Agreement Number: TX-N231C
Amount of Grant Funds: \$32,000
Project Funding Period: 7/29/2011 – 7/29/2013 (Period during which costs can be incurred)
Annual Report Due: 10/29/2012
Final Report Due: 10/29/2013
Grantee's Project Officer: Ronald Bisbee
FWS Grant Officer: Rodecia Mcknight (703)358-2266 FAX (703) 358-2282,
E-mail rodecia_mcknight@fws.gov

FINANCIAL INFORMATION

Project Number: 5004
SmartLink Account Number: **C6893B1**
Payment Type: Reimbursements Only (Advances Not Authorized)
Quarterly Financial Reports Due: Not Applicable
Liquidation Period Ends: 10/29/2013 (Date by which all funds must be drawn down)
SmartLink Account Representative: Matthew Swartz, phone 301-443-9185, FAX (301) 443-2569,
E-mail Matthew.Swartz@psc.hhs.gov

Congratulations! Attached is your new assistance award funded under the North American Wetlands Conservation Act. This award has been signed electronically and is considered a legal document. (The digital version of this award may show an icon next to a signature. If you wish, you can click on that icon for its meaning, but the icon in no way affects the validity of the agreement. Icons will not show when the document is printed.) The award describes grant funds, match funds, and project objectives you will be expected to accomplish. The award is considered executed when signed by the U.S. Fish and Wildlife Service (FWS) official and therefore does not require your signature. If you cannot accept the award or cannot comply with the policy requirements, please contact the FWS Grant Officer listed above within 10 days of your receipt of this award. Throughout the project period, the FWS Grant Officer will be your primary contact when you have questions about your project. However, for questions about your SmartLink account, please contact your SmartLink Account Representative.

Also attached is a copy of an Audit Report documenting the obligation of funds for your award. This report is an internal document required for FWS grant records. Although you may find some of the information in this report of value, you do not have to print it out or retain it with your assistance award.

Current grant administration standards are available on our website at <http://www.fws.gov/birdhabitat/Grants/index.shtml>. Please carefully review the standards applicable to your project because they explain important award requirements. Since some of these requirements are associated with financial administration and reporting, make sure that your financial administrator and compliance officer also review the assistance award and standards.

The grant funds have been deposited in the SmartLink account referenced above. You should contact your SmartLink Account Representative at the Department of Health and Human Services, Division of Payment Management, with any questions you may have about access to your SmartLink account, payment requests, and quarterly financial reports. When contacting the SmartLink Account Representative, please provide your SmartLink account number referenced above. If at any time you need to make changes to your SmartLink account, visit our SmartLink website at <http://www.fws.gov/birdhabitat/SmartLinks/index.shtml> for information on how to do so.

We look forward to working with you on this project.